

**From:** [Private Secretary 1]  
**Sent:** 17 November 2017 10:37  
**To:** Lloyd E (Elizabeth)  
**Subject:** RE: Today

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Hi Liz, I'm free whenever suits you – not meant to be here today so I have no meetings! [Private Secretary 1]

**From:** Lloyd E (Elizabeth)  
**Sent:** 17 November 2017 10:34  
**To:** [Private Secretary 2]; [Private Secretary 1]  
**Subject:** Today

[Private Secretary 2] / [Private Secretary 1]

I was rather overtaken by events yesterday, When would be good for you today  
Liz  
Elizabeth Lloyd  
Chief of Staff to the First Minister



SPS GTHC

E-Mail from [Private Secretary 1] to Liz Lloyd 17/11/2017 at 11.28

Works for me. I'll come up then. I've attached where we have got to with a draft policy which James has been leading given ministerial code aspects. Still some tricky questions and not agreed with Leslie yet. But would be good to get your take at this stage.



Handling of  
complaints again...

I've had a first go a paragraph for FM to send to PS – again Leslie not seen.

At Cabinet on 31 October I commissioned a review of the Scottish Government's policies and processes on sexual harassment in light of justifiable concern about misconduct across public life. I know that work is moving forward quickly and that you have already put arrangements in place to ensure that any member of staff who has concerns about the way they have been treated has the support and advice they need. I wanted to make clear that the arrangements you are putting in place to address any concern or complaints from staff should also include any complaint received about the conduct of current or former Ministers. I would be grateful for advice on this point in particular as part of the review you are leading.

[Private Secretary 1]

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**From:** Lloyd E (Elizabeth)  
**Sent:** 17 November 2017 11:03  
**To:** [Private Secretary 1]  
**Subject:** RE: Today

1pm?

Elizabeth Lloyd  
Chief of Staff to the First Minister  
[Redacted]  
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